

Admission Criteria for Academic Session 2025-26 for BBA / BCA Programmes (Self-financing Course):

General Information:

Name of the website - <http://bbabcaonlineadmissionbrc.org.in/>

Please follow the Notice in the College website.

Rules & Regulations:

The candidates who passed XII (10+2) in 2022, 2023, 2024 & 2025 and those who have not yet passed B.A./B.Com./B.Sc. will be considered.

Minimum Marks Required:

An applicant, who passed H.S. with at least 45% marks in aggregate, is eligible to apply.

Regarding Payment:

All payments will be made through the online system. No cash deposit will be entertained. **No application fee is required.**

The entire Admission process will be carried out fully in online mode. Any wrong information provided during any time of the Admission process will lead to cancellation of Admission.

BBA/BCA Admission Criteria

BCA

Eligibility: Candidates must have pass marks in mathematics/Statistics/Computer Science/Computer Application/ Ituv/Business Economics and Mathematics(BEM)/ Information Practice and must have 45% marks in aggregate in HS or equivalent Examination, Vocational-Engineering & Technology (with pass marks in Math).

Admission Fee: 9800/- + 14000/- = Rs.23800/-

Course Fee: 14000X6 Instalments = Rs.84000/-

Examination Fee: Rs.1500/-

BBA

Eligibility: Candidates must have pass marks in any stream arts, science & commerce and must have 45% marks in aggregate in HS or equivalent Examination, Vocational (Engineering & Technology /Agriculture/ Business & Commerce / HomeScience).

Admission Fee: Rs.8800/-+11500/-=Rs.20300/-

Course Fee: 11500X6 Installments=Rs.69000/-

Examination Fee: Rs.1500/-

Table-1: Intake capacity for 4 year BBA and BCA courses:

SLNo	Major Subject	General (45%)	EWS(10%)	SC(22%)	ST(6%)	OBC-A (<10%)	OBC-B (<7%)	Total
1	BBA	39	9	19	5	9	6	87
2	BCA	39	9	19	5	9	6	87

Table-2: Eligibility for 4 year BBA and BCA courses:

Sl. No.	Major subject	Total Intake	Minimum Aggregate marks in HS or Equivalent Examination (%)	Admission Fees
1	BBA	87	45% in HS or Equivalent	Rs.20300/-
2	BCA	87	45% in HS or Equivalent	Rs.23800/-

Admission of PWD candidates will be made as per the University of Burdwan rules.

Admission of Vocational Course candidates will be made as per the University of Burdwan rules. Merit point in the merit list will be calculated in accordance with the merit formulation criteria.

Must pass Theory and Practical separately.

Table-3: Calculation of Merit Points (M) for Admission to 4 year BBA and BCA courses:

Sl. No.	Major Subject	Formulation criteria	Admission fee
1	BBA	M= Total Marks in Top 4 Subjects in HS or Equivalent	Rs.20300/-
2	BCA	M=Total Marks in Top 4 Subjects in HS or Equivalent	Rs.23800/-

Hostel: Separate Hostel accommodation, for Boys and Girls will be available in College campus.

Application Process:

Steps to complete the Admission Process:

Filling up and uploading of testimonials/photographs/signature etc. at the online portal→ Submission of the Online Form→Payment of Application fee →Publication of Merit list (for valid candidates)→Publication of E-counselling list (for eligible candidates)→Payment of Admission fee→Verification (in the class).

All eligible candidates are required to register online through the internet. Registration includes entries of student details. Successful registration means creation of registration ID and password.

For Date of registration please follow the notice in the College website.

Calculation of Merit point:

To calculate the percentage of marks at 12th level, add marks of best 5 elective subjects studied.

In case of CBSE and ISC (12 standard), consider 2 or 1 language as available + 3 best elective subjects and find the aggregate marks. **If only one language is available, it is doubled to calculate the aggregate marks. In that case, put the marks obtained in First Language also in the column specified for Second Language.**

Merit List:

Merit list will be generated on the basis of merit point.

Enlistment in the Merit list does not mean that he/she will get admission. Admission will be made on the basis of Merit point and intake capacity.

E-Counselling List:

Enlistment in the E-counselling list means that he/she is eligible for Admission. E-counselling list will be generated on the basis of category, honours subjects, and **intake capacity**. All reserved candidates shall be considered in unreserved list as well as reserved list. If such a candidate is found eligible for admission in both lists and he/she gets admission, he/she will be considered to have filled in the unreserved list.

SMS Alert:

Enlisted candidate in the E-Counselling list will get SMS alert. An applicant will get the scope of viewing his/her status by logging into the admission portal.

Provisional Admission:

If an applicant finds any seat allotted to him/her in one subject opted for and he/she opts for admission, he/she will pay Admission fees online. Instantly this choice will be locked in his/her favour and he/she will get an SMS for provisional admission. The bank will in form the system data base about the payment.

Verification:

The payment document and admission document together will serve as a record for provisional admission of the student. Provisional admission is to be ultimately approved by the college on verification of testimonials.

The verification of testimonials will take place once regular class of the College starts. Notice to that effect will be given in due course at the College website.

To approve his/her provisional admission, the candidate should reach the college with original and two photocopies of all testimonials including reservation certificate for verification by college authority **once the above notice is given**. However, if a candidate does not make any contact with the college for verification of his/her testimonials and other admission related documents within the stipulated time, then his/her admission will be treated as cancelled. **If any discrepancy is found during the verification of original testimonials, the college authority will have the right to reject the admission of the student.**

The candidates treated as reserved by the Government of West Bengal will only be considered. Reserved in other states but not included in the list approved by the Government of West Bengal will not be considered under the reserved category.

Tie-breaking of grade points:

If multiple students have same GP upto 4 decimal places, following points are to be considered sequentially

- i) Marks obtained at 10+2 level of the honours subjects ought will be doubled to break a tie.
- ii) Total marks of HS/equivalent examination will be considered, if the tie persists.
- iii) Finally marks of 1st language will be considered.

Overview of the Form Fill-up:

Subject Combinations:

Major-BBA, Minor-Business Economics

Major-BCA, Minor-Mathematics, Principles of Accounting, Introduction to C-Programming.

Documents required for Verification: (Submit two copies of each documents).

1. Application Form (Printout).

2. Fees Slip: (i) Payment of Application Fee (Two Copies).

(ii) Payment of Admission Fee (Two copies).

3. Original Documents:

(i) Proof of Date of Birth.

(ii) Madhyamik or Equivalent Mark-sheet.

(iii) H.S. or Equivalent Mark-sheet.

(iv) Last School Leaving Certificate.

(v) Cast/PC Certificate (SC/ST/OBC-A/OBC-B/PC).

(vi) EWS/Sports certificate

4. Provide valid e-mail id.